

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SECOND SUPERVISORY DISTRICT
COUNTIES OF MONROE AND ORLEANS

There will be a Regular Meeting of the Board of Cooperative Educational Services on Wednesday, November 16, 2022 at 6:00 p.m. at the Richard E. Ten Haken Educational Services Center, 3599 Big Ridge Road, Spencerport, New York 14559, Professional Development Center.

Anticipated Executive Session immediately following the regular board meeting to discuss the employment history of a particular person(s) pursuant to article 14 of the Civil Service Law.

BOARD MEMBERS

Dennis Laba, President	Trina Lorentz
R. Charles Phillips, Vice President	Gerald Maar
John Abbott	Michael May
Cindy Dawson	Heather Pyke
Kathleen Dillon	

AGENDA

1. Call the Meeting to Order
2. Pledge of Allegiance
3. Agenda Item(s) Modifications
4. Approval of Minutes: October 19, 2022 Regular Meeting Minutes
5. Public Interaction
6. Financial Reports
 1. Resolution to Accept Treasurer's Report
 2. Resolution to Accept WinCap Report
 3. Resolution to Accept Quarterly Extra Classroom Report
 4. Internal Claims Exception Log
 5. 22-23 Annual Grant Summary Review
7. Board Presentation(s): Preschool Program and Budget Update, Barbara Martorana and Gary Manuse
8. Old Business
 1. Discuss recent Times Union articles
9. New Business
 1. Resolution to Approve Inter-Municipal Cooperation Agreement
 2. Resolution to Approve Center for Workforce Development Job Training Programs – Introduction to Healthcare and Workplace Health and Safety
 3. Resolution to Accept Donation \$5,000 from the Donald F. and Maxine B. Davison Foundation
10. Personnel and Staffing
 1. Resolution to Approve Personnel and Staffing Agenda
11. Bids/Lease Purchases
 1. Resolution to Accept Cooperative Electrical Repair, Maintenance and Installation Service Bid
 2. Resolution to Accept Cooperative Plumbing Repair, Maintenance and Installation Service Bid
 3. Resolution to Accept Cooperative HVAC Repair, Maintenance and Installation Service Bid

4. Resolution to Accept Cooperative Food Service Equipment Repair, Maintenance and Installation Service Bid
5. Resolution to Accept Cooperative Electric Supply Bid
6. Resolution to Accept Kendall CSD Lease Purchase of Toshiba Copier Equipment
7. Resolution to Accept Pallet Jack and Forklifts Bid

12. Executive Officer's Reports

1. Albany D.S. Report
2. Local Update

13. Committee Reports

1. Labor Relations Committee (J. Abbott, K. Dillon)
2. Legislative Committee (K. Dillon, C. Dawson)
3. Information Exchange Committee (C. Dawson, C. Phillips)

14. Upcoming Meetings/Calendar Events

November 11		Veterans' Day Holiday – BOCES Closed
November 16	Noon	MCSBA Labor Relations Committee – (DoubleTree)
	6:00 p.m.	Board Meeting (ESC, Board Room)
November 19	6:00 p.m.	Monroe 2-Orleans Educational Foundation Celebration (RCC)
November 24-25		Thanksgiving Holiday – BOCES Closed
November 30	Noon	MCSBA Legislative Committee Meeting (DoubleTree)
	5:45 p.m.	MCSBA Executive Committee Meeting (TBD)
December 1	3:30 – 5:30 pm	Celebrating You! Employee Recognition Event (ESC – PDC)
December 15	Noon	Board Officer Agenda Review (RCC)
December 21	4:30 p.m.	Board Meeting (ESC, Board Room)
	6:00 p.m.	Board/Cabinet team building

15. Other Items

16. Executive Session

17. Adjournment

1. Call the Meeting to Order

2. Pledge of Allegiance

3. Agenda Item(s) Modifications

4. Approval of Minutes: October 19, 2022 Regular Meeting Minutes

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SECOND SUPERVISORY DISTRICT
COUNTIES OF MONROE AND ORLEANS

Minutes of the Regular Meeting of the Board of Cooperative Educational Services, Second Supervisory District of Monroe and Orleans Counties, held on October 19, 2022, at 6:00 p.m. at the Richard E. Ten Haken Educational Services Center, Spencerport, New York 14559.

Members Present:

R. Charles Phillips, Vice President
Cindy Dawson
Kathy Dillon

Trina Lorentz
Gerry Maar
Michael May
Heather Pyke

Staff Present:

Jo Anne Antonacci
Karen Brown, Esq.
Stephen Dawe
Ian Hildreth
Kelly Mutschler

Marijo Pearson
Steve Roland
Thomas Schulte
David Shalke
Felicia Robinson

1. Call the Meeting to Order

The meeting was called to order by Vice President Phillips at 6:00 p.m.

2. Pledge of Allegiance

3. Agenda Modifications

4. Approval of Minutes

Resolved: To Approve the Minutes of the September 21, 2022, Meeting Minutes as presented.

Moved by H. Pyke, seconded by T. Lorentz; passed unanimously

5. Public Interaction – There was no public interaction.

6. Financial Reports

1. Resolved: To Accept the Treasurer's Report as presented

Moved by M. May, seconded by K. Dillon ; passed unanimously.

2. Resolved: To Accept the WinCap Report as presented

Moved by G. Maar, seconded by K. Dillon; passed unanimously

7. Board Presentation – Tom Zuber from Mengel, Metzger, Barr, CPA. reviewed our 2021-2022 audit. Mr. Zuber left the meeting at 6:35 p.m.

1. Resolved: To Accept the Audit Reports entitles Basic Financial Statement and Management Letter for year ended June 30, 2022.

Moved by M. May; seconded by G. Maar; passed unanimously

2. Resolved: To Accept Corrective Action Plan for the Year Ended June 30, 2022

Moved by H. Pyke; seconded by K. Dillon; passed unanimously

8. Old Business – Space Update

9. Recognition of School Board Members - The board members were recognized for their time and commitment to Monroe 2-Orleans BOCES

10. New Business

1. Resolved: To Approve 2022 Regional Summer School Lease Amendments for Spencerport CSD, Moved by H. Pyke, seconded by M. May; passed unanimously.
2. Resolved: To Appoint Cynthia Evaneski as Internal Claims Auditor at a rate of \$27.00/hour Moved by G. Maar, seconded by K. Dillon; passed unanimously
3. Resolved: To Accept Donation of Nepronic Humidifier, Model SKE4 Moved by K. Dillon, seconded by M. May; passed unanimously.
4. Assistant Superintendent Tom Schulte delivered the final Regional Summer School and Extended School Year Reports. Board members asked questions and a request was made to watch data closely to see when numbers reach pre-pandemic levels. The board thanked Tom for his report.

11. Personnel and Staffing

1. Resolved: To Approve the Personnel and Staffing Agenda as presented Moved by G. Maar; seconded by K. Dillon; passed unanimously

12. Bids/Lease Purchase

Resolved: To accept the bid recommendations and awarding of the following bids and lease purchases as presented:

1. Cooperative Fine Paper Bid
Bid #RFB-2013-22 Economy Paper Co. \$211,244.59
2. Print Shop Supplies Bid
Bid #RFB-2014-22 Central Ink Corporation \$ 44,215.00
Mark Andy Print Products \$ 16,190.99
3. Cleaning Disinfecting Service Bid
Bid #RFB-2030-22 Vanguard Cleaning of Upstate New York \$ 28,600.00

4. WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for the 2022 – 2023 fiscal year, for Age of Learning, Inc., BlocksCAD, Coder Kids, Inc. DBA Codelicious, Drone Sports Inc., DroneBlocks LLC, Hello World CS, Kahoot! ASA, moozoom education inc., NS4ed, LLC, Quizizz Inc., Rocket Drones, Inc., Savvas Learning Company LLC, World Book, Inc., Defined Learning, Spider Learning, Canva US, Inc., Scrible, Inc., and,

WHEREAS, The Monroe 2 - Orleans BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the Monroe 2 - Orleans BOCES Board authorizes Erie 1

BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned software/learning packages, and record training sessions in Zoom and post those recorded sessions to the consortium, and,

BE IT FURTHER RESOLVED, That the Monroe 2 - Orleans BOCES Board agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the Monroe 2-Orleans BOCES Board agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

Moved by M. May, seconded by K. Dillon; passed unanimously

13. Executive Officer's Report

District Superintendent Antonacci attended the DS meeting in Albany October 17-18, 2022. The Commissioner expressed appreciation to the DS group for their submission of the graduation requirements white paper. During an individual meeting with the Commissioner, District Superintendent Antonacci talked about Preschool rates. BOCES 2 continues to work with SED on 4410 program rate setting.

The October 7 Superintendents Conference Day was well received. Departments participated in a 90-minute DEI professional development session beginning with an introductory message from the District Superintendent. This was followed by facilitated discussions, group activities and video stories shared by Special Education teacher Kim Stephenson, CTE student EJ Soto , and District Superintendent Antonacci – the first in the “Everyone has a Story” series to be shared throughout the school year. District Superintendent Antonacci gave kudos to Assistant Superintendents Marijo Pearson and Tom Schulte and the DEI Committee for their work on this presentation. Positive effect is showing up in many ways, whether directly relayed or in meeting discussions.

Events our students participated in this month include the Project Search Rotation, The Westview Give Back Club, and ROC with your hands event at the Rochester Community Sports Complex.

Employee Service Awards event is December 1. We have 2 board members celebrating milestones – Dennis Laba, 20 years and Kathy Dillon, 5 years. District Superintendent Jo Anne Antonacci celebrates 45 years of service. The Holiday Connections program is starting up as is the Food Drive. Information on how to participate has been shared with the BOCES staff and board.

14. Committee Reports

1. Labor Relations – Presentation on Staffing Shortages, MOAs and Hiring Strategies
2. Legislative Committee – Both delegates were unable to attend this month's meeting.
3. Information Exchange Committee – ACT for Education Presentation by District Superintendents Jo Anne Antonacci and Daniel White.

15. Upcoming Meetings/Calendar Events: The various meeting for the month were listed in the agenda.

16. Other items – none

17. At 6:58 p.m. a motion was made by G. Maar to adjourn the meeting to Executive Session, seconded by K. Dillon; passed unanimously.

Respectfully Submitted.


Kelly Mutschler
Clerk of the Board

Members Present

R. Charles Phillips
John Abbott
Cindy Dawson
Kathleen Dillon

Trina Lorentz
Gerry Maar
Michael May
Heather Pyke

Staff Present:

Jo Anne Antonacci
Karen Brown, Esq.
Marijo Pearson


Steve Roland
Thomas Schulte

At 7:32 p.m. a motion was made by G. Maar, seconded by K. Dillon to come out of Executive Session; passed unanimously.

18. Adjournment

At 7:32 p.m. a motion was made by M. May to adjourn the meeting, seconded by K. Dillon; passed unanimously.

Respectfully Submitted,


Jo Anne L. Antonacci
Clerk Pro Tem

5. Public Interaction

6. Financial Reports

1. Resolution to Accept Treasurer's Report
2. Resolution to Accept WinCap Report
3. Resolution to Accept Quarterly Extra Classroom Report
4. Internal Claims Exception Log
5. 22-23 Annual Grant Summary Review

Monroe 2 - Orleans BOCES
Treasurer's Report
Period Ending September 30, 2022

	GENERAL FUND		SPECIAL AID FUND	
BEGINNING CASH ON HAND		10,134,968.32		573,074.97
RECEIPTS:				
Interest Earned	13,453.06		66.42	
Charges for Services	12,429,576.49		-	
Non-Contract Services	98,430.54		4,022.00	
Collected for Other Funds			-	
State, Federal and Local Aid	13,699,179.85		569,620.40	
Transfers from Other Funds			-	
Miscellaneous Funds	103,969.98		2,220.59	
TOTAL RECEIPTS	26,344,609.92	26,344,609.92	575,929.41	575,929.41
DISBURSEMENTS				
Payroll and Benefits	4,725,412.02		813.82	
Warrants	18,468,685.58		34,069.50	
Transfers to Other Funds	800,000.00			
Miscellaneous Disbursements	184,632.13		758.29	
TOTAL DISBURSEMENTS	24,178,729.73	(24,178,729.73)	35,641.61	(35,641.61)
ENDING CASH ON HAND:		12,300,848.51		1,113,362.77
GENERAL FUND CHECKING		6,383,450.25	SPECIAL AID CHKG - CHASE	1,104,417.22
GENERAL FUND SAVINGS		283,041.74	SPECIAL AID CHKG - M&T	8,945.55
PAYROLL CHECKING		114,439.47		
DENTAL/FSA ACCOUNT CASH		226,040.60		
GENERAL FUND CD		1,003,442.95		
CASH- LIABILITY RESERVE		1,380,090.70		
CASH- UNEMPLOYMENT RES		619,188.78		
CASH- CTE RESERVE		393,331.80		
TREASURY INVESTMENTS		1,897,822.22		
		12,300,848.51		1,113,362.77

BEGINNING CASH ON HAND**RECEIPTS:**

Interest Earned
 Component Contributions
 Transfers from Other funds
 Donations
 Miscellaneous Funds

TOTAL RECEIPTS**DISBURSEMENTS**

Warrants
 Scholarships
 Transfers to Other Funds
 Miscellaneous Disbursements

TOTAL DISBURSEMENTS**ENDING CASH ON HAND:****MISC SPECIAL REVENUE**

71,989.81

37.90

-

-

-

-

37.90

37.90

-

1,890.25

-

-

1,890.25

(1,890.25)

70,137.46

GIFT FUND SAVINGS

70,137.46

CAPITAL FUND

1,186,459.58

1,628.05

-

800,000.00

-

-

801,628.05

801,628.05

-

-

-

-

-

-

1,988,087.63

CAPITAL FUND CHECKING

485,157.39

CAPITAL FUND INVESTMENTS

1,502,930.24

1,988,087.63

----- CUSTODIAL FUNDS -----

	Rochester Area School Health Plan I	Rochester Area School Health Plan II	Rochester Area School Workers' Comp Plan	Wayne Finger Lakes Workers' Comp Plan	TOTAL CUSTODIAL
BEGINNING CASH ON HAND	16,199,329.85	127,209,476.64	32,121,102.82	214,201.54	175,744,110.85
RECEIPTS:					
Interest Earned	5,914.79	36,151.61	9,398.42	-	
Contributions	1,094,825.49	29,166,716.22	374,659.75	285,798.46	
Miscellaneous Funds	135,150.95	3,950,606.13	354,277.33	106,473.60	
TOTAL RECEIPTS	1,235,891.23	33,153,473.96	738,335.50	392,272.06	35,519,972.75
DISBURSEMENTS					
Claims	1,387,874.86	20,373,312.22	355,883.07	173,697.80	
Admin and Other Disbursements	98,662.85	722,075.27	-	-	
TOTAL DISBURSEMENTS	1,486,537.71	21,095,387.49	355,883.07	173,697.80	(23,111,506.07)
ENDING CASH ON HAND:	15,948,683.37	139,267,563.11	32,503,555.25	432,775.80	188,152,577.53
RASHP I CHECKING	2,387,134.70				2,387,134.70
RASHP I SAVINGS / INVESTMENTS	6,209,231.20				6,209,231.20
RASHP II CHECKING		34,839,266.28			34,839,266.28
RASHP II SAVINGS / INVESTMENTS		80,660,790.70			80,660,790.70
RASWC CHECKING			5,625,533.94		5,625,533.94
RASWC SAVINGS / INVESTMENTS			17,406,176.62		17,406,176.62
WFL WC CHECKING				432,775.80	432,775.80
TREASURY INVESTMENTS	7,352,317.47	23,767,506.13	9,471,844.69		40,591,668.29
TOTAL CASH	15,948,683.37	139,267,563.11	32,503,555.25	432,775.80	188,152,577.53

Collateral Analysis	M&T Bank	Five Star Bank	Chase Bank
Bank Totals	45,315,438.46	81,269,102.31	34,065,835.85
<i>Collateral:</i>			
FDIC	500,000.00	250,000.00	250,000.00
Additional FDIC through CD Option	-	66,253,624.72	-
Collateral held by Bank	-	-	43,187,385.20
Collateral held by Third Party	45,135,789.23	15,098,172.04	-
	45,635,789.23	81,601,796.76	43,437,385.20
Over / (Under) Collateralized	320,350.77	332,694.45	9,371,549.35

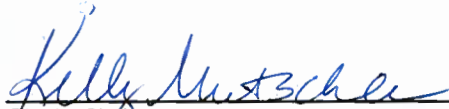
Treasurer's Notes:

September state aid was received and paid out by the end of September

General fund has already recognized all budgeted interest revenue

Treasury rates continue to rise and we have some investments earning 4%

This is to certify that I have received these balances:


 District Clerk

11/9/2022
 Date


 Assistant Superintendent for Finance and Operations

11/9/22
 Date


 Treasurer

10/18/22
 Date

MONROE 2 - ORLEANS BOCES

Budget Status Report As Of: 10/31/2022

Fiscal Year: 2023

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
0 Administration							
100 SALARIES		1,221,019.00	0.00	1,221,019.00	422,860.72	777,951.37	20,206.91
200 EQUIPMENT		15,650.00	27,528.00	43,178.00	30,428.00	0.00	12,750.00
300 SUPPLIES		16,450.00	-198.00	16,252.00	6,294.25	8,688.27	1,269.48
400 CONTRACTUAL		400,609.00	37,089.14	437,698.14	201,340.50	160,829.38	75,528.26
470 Rental of Facilities		2,370,568.00	0.00	2,370,568.00	659,253.12	1,032,654.46	678,660.42
700 INTEREST ON REVENUE NOTES		4,000.00	0.00	4,000.00	0.00	0.00	4,000.00
800 EMPLOYEE BENEFITS		608,158.00	-30,198.00	577,960.00	162,151.20	300,160.07	115,648.73
899 Oth Post Retirement Benft		6,066,488.00	0.00	6,066,488.00	1,779,081.55	6.36	4,287,400.09
910 TRANSFER TO CAPITAL FUND		800,000.00	0.00	800,000.00	800,000.00	0.00	0.00
950 TRANSFER FROM O & M		69,837.00	0.00	69,837.00	0.00	0.00	69,837.00
960 TRANSFER CHARGE		271,154.00	1,677.55	272,831.55	1,677.55	0.00	271,154.00
Subtotal of 0 Administration		11,843,933.00	35,898.69	11,879,831.69	4,063,086.89	2,280,289.91	5,536,454.89
1 Career Education							
100 SALARIES		4,484,827.00	-103,000.00	4,381,827.00	869,853.88	3,239,997.21	271,975.91
200 EQUIPMENT		105,000.00	383,258.85	488,258.85	310,197.70	141,201.91	36,859.24
300 SUPPLIES		415,750.00	32,547.67	448,297.67	167,871.43	133,444.54	146,981.70
400 CONTRACTUAL		309,250.00	3,492.62	312,742.62	194,230.24	102,609.00	15,903.38
490 SCH DIST AND OTHER BOCES		28,125.51	6,746.37	34,871.88	7,388.85	0.00	27,483.03
800 EMPLOYEE BENEFITS		2,284,913.00	-55,000.00	2,229,913.00	449,788.19	1,150,687.99	629,436.82
950 TRANSFER FROM O & M		1,417,510.00	1,535.08	1,419,045.08	1,535.08	0.00	1,417,510.00
960 TRANSFER CHARGE		600,742.00	14,675.15	615,417.15	14,675.15	0.00	600,742.00
970 TR CREDTS FR SERVICE PROGR		0.00	-330.00	-330.00	-330.00	0.00	0.00
990 TRANS CREDTS FR OTHER FUND		-6,750.00	-275.00	-7,025.00	-275.00	0.00	-6,750.00
Subtotal of 1 Career Education		9,639,367.51	283,650.74	9,923,018.25	2,014,935.52	4,767,940.65	3,140,142.08
2 Special Education							
100 SALARIES		6,331,556.00	0.00	6,331,556.00	1,141,959.68	4,854,363.94	335,232.38
200 EQUIPMENT		148,071.00	-2,373.46	145,697.54	23,544.13	1,750.96	120,402.45
300 SUPPLIES		68,333.00	7,945.86	76,278.86	15,185.40	15,062.79	46,030.67
400 CONTRACTUAL		1,174,556.00	-162,190.17	1,012,365.83	11,534.64	68,795.74	932,035.45
490 SCH DIST AND OTHER BOCES		5,486,216.52	423,147.43	5,909,363.95	1,601,760.59	0.00	4,307,603.36
800 EMPLOYEE BENEFITS		3,606,135.00	-12,250.00	3,593,885.00	923,479.24	2,310,123.01	360,282.75
950 TRANSFER FROM O & M		415,023.00	0.00	415,023.00	0.00	0.00	415,023.00
960 TRANSFER CHARGE		15,742,997.00	3,461.79	15,746,458.79	2,884.79	0.00	15,743,574.00
970 TR CREDTS FR SERVICE PROGR		-187,595.00	-1,886.89	-189,481.89	-1,886.89	0.00	-187,595.00
Subtotal of 2 Special Education		32,785,292.52	255,854.56	33,041,147.08	3,718,461.58	7,250,096.44	22,072,589.06
3 Itinerent Services							
100 SALARIES		12,272,957.00	-63,465.00	12,209,492.00	1,979,144.59	8,737,173.46	1,493,173.95
200 EQUIPMENT		116,420.00	239.99	116,659.99	3,822.00	0.00	112,837.99
300 SUPPLIES		97,307.00	-2,027.34	95,279.66	6,228.60	4,387.55	84,663.51

MONROE 2 - ORLEANS BOCES

Budget Status Report As Of: 10/31/2022

Fiscal Year: 2023

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
400 CONTRACTUAL		1,183,047.00	-845,817.00	337,230.00	29,709.38	38,364.61	269,156.01
490 SCH DIST AND OTHER BOCES		651,205.39	-471,897.40	179,307.99	37,202.38	0.00	142,105.61
800 EMPLOYEE BENEFITS		6,525,938.00	0.00	6,525,938.00	1,324,189.41	3,616,060.09	1,585,688.50
950 TRANSFER FROM O & M		8,415.00	1,873.34	10,288.34	1,873.34	0.00	8,415.00
960 TRANSFER CHARGE		1,358,059.00	1,105.00	1,359,164.00	1,105.00	0.00	1,358,059.00
970 TR CREDS FR SERVICE PROGR		-11,265,795.00	0.00	-11,265,795.00	0.00	0.00	-11,265,795.00
Subtotal of 3 Itinerent Services		10,947,553.39	-1,379,988.41	9,567,564.98	3,383,274.70	12,395,985.71	-6,211,695.43
4 General Instruction							
100 SALARIES		1,823,548.00	1,206.00	1,824,754.00	1,015,478.09	797,780.41	11,495.50
200 EQUIPMENT		5,100.00	5,000.00	10,100.00	0.00	0.00	10,100.00
300 SUPPLIES		10,850.00	3,138.52	13,988.52	4,932.16	2,725.50	6,330.86
400 CONTRACTUAL		691,688.00	35,292.90	726,980.90	265,943.36	111,261.55	349,775.99
490 SCH DIST AND OTHER BOCES		77,395.56	121,525.50	198,921.06	59,264.86	0.00	139,656.20
800 EMPLOYEE BENEFITS		640,205.00	4,346.00	644,551.00	251,112.09	318,147.36	75,291.55
950 TRANSFER FROM O & M		143,987.00	530.96	144,517.96	530.96	0.00	143,987.00
960 TRANSFER CHARGE		183,465.00	2,550.00	186,015.00	2,550.00	0.00	183,465.00
970 TR CREDS FR SERVICE PROGR		-48,055.00	0.00	-48,055.00	0.00	0.00	-48,055.00
990 TRANS CREDS FR OTHER FUND		-3,160.00	0.00	-3,160.00	0.00	0.00	-3,160.00
Subtotal of 4 General Instruction		3,525,023.56	173,589.88	3,698,613.44	1,599,811.52	1,229,914.82	868,887.10
5 Instruction Support							
100 SALARIES		5,863,168.00	73,048.45	5,936,216.45	1,570,029.94	3,817,809.74	548,376.77
200 EQUIPMENT		3,511,696.00	3,833,635.75	7,345,331.75	3,178,167.30	1,457,093.90	2,710,070.55
300 SUPPLIES		832,892.00	151,888.29	984,780.29	239,067.50	185,075.70	560,637.09
400 CONTRACTUAL		5,331,752.00	547,300.63	5,879,052.63	3,298,405.26	737,192.97	1,843,454.40
490 SCH DIST AND OTHER BOCES		617,369.02	147,644.74	765,013.76	224,740.47	0.00	540,273.29
800 EMPLOYEE BENEFITS		2,753,512.00	4,248.29	2,757,760.29	692,492.71	1,563,013.30	502,254.28
950 TRANSFER FROM O & M		680,763.00	945.00	681,708.00	945.00	0.00	680,763.00
960 TRANSFER CHARGE		1,113,972.00	4,742.28	1,118,714.28	4,742.28	0.00	1,113,972.00
970 TR CREDS FR SERVICE PROGR		-2,729,807.00	-23,670.19	-2,753,477.19	-23,093.19	0.00	-2,730,384.00
990 TRANS CREDS FR OTHER FUND		-86,679.00	-8,144.82	-94,823.82	-8,144.82	0.00	-86,679.00
Subtotal of 5 Instruction Support		17,888,638.02	4,731,638.42	22,620,276.44	9,177,352.45	7,760,185.61	5,682,738.38
6 Other Services							
100 SALARIES		2,451,251.00	15,270.54	2,466,521.54	755,599.66	1,493,239.62	217,682.26
200 EQUIPMENT		483,443.00	420,689.04	904,132.04	31,889.51	397,150.92	475,091.61
300 SUPPLIES		34,988.00	10,824.85	45,812.85	11,212.19	6,418.97	28,181.69
400 CONTRACTUAL		3,787,082.00	290,325.83	4,077,407.83	820,651.27	1,897,250.34	1,359,506.22
490 SCH DIST AND OTHER BOCES		7,861,542.01	-406,019.39	7,455,522.62	4,623,204.98	0.00	2,832,317.64
800 EMPLOYEE BENEFITS		1,095,634.00	-32,000.00	1,063,634.00	275,571.96	571,812.37	216,249.67
950 TRANSFER FROM O & M		121,997.00	0.00	121,997.00	0.00	0.00	121,997.00
960 TRANSFER CHARGE		125,810.00	0.00	125,810.00	0.00	0.00	125,810.00

MONROE 2 - ORLEANS BOCES

Budget Status Report As Of: 10/31/2022

Fiscal Year: 2023

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
970 TR CRED FR SERVICE PROGR		-1,903,103.00	-3,591.42	-1,906,694.42	-3,591.42	0.00	-1,903,103.00
990 TRANS CRED FR OTHER FUND		-115,726.00	-32.43	-115,758.43	-32.43	0.00	-115,726.00
Subtotal of 6 Other Services		13,942,918.01	295,467.02	14,238,385.03	6,514,505.72	4,365,872.22	3,358,007.09
7 Undefined							
100 SALARIES		3,418,835.00	-6,800.00	3,412,035.00	1,058,550.02	1,998,769.39	354,715.59
200 EQUIPMENT		48,800.00	-15,485.00	33,315.00	7,137.14	3,838.38	22,339.48
300 SUPPLIES		233,680.00	28,044.09	261,724.09	50,925.75	132,490.93	78,307.41
400 CONTRACTUAL		1,853,869.00	58,946.13	1,912,815.13	658,899.93	1,093,957.06	159,958.14
800 EMPLOYEE BENEFITS		1,638,322.00	-61,087.57	1,577,234.43	411,260.93	776,883.63	389,089.87
950 TRANSFER FROM O & M		574,609.00	1,873.34	576,482.34	1,873.34	0.00	574,609.00
960 TRANSFER CHARGE		1,543,402.00	1,266.73	1,544,668.73	1,266.73	0.00	1,543,402.00
970 TR CRED FR SERVICE PROGR		-8,237,387.00	-6,757.72	-8,244,144.72	-6,757.72	0.00	-8,237,387.00
990 TRANS CRED FR OTHER FUND		-1,074,130.00	0.00	-1,074,130.00	0.00	0.00	-1,074,130.00
Subtotal of 7 Undefined		0.00	0.00	0.00	2,183,156.12	4,005,939.39	-6,189,095.51
Total GENERAL FUND		100,572,726.01	4,396,110.90	104,968,836.91	32,654,584.50	44,056,224.75	28,258,027.66

2022-2023 GRANTS

COSER	GRANT TITLE	Funding Source	DEPARTMENT	21/22 AMOUNT	22/23 AMOUNT	PURPOSE
293	EPE	State	Center for Workforce Development	\$567,573	\$532,413	<ul style="list-style-type: none"> - Provides employment preparatory education in literacy and training and assistance in obtaining a HSE (high school equivalency). - Education is geared towards ESL (English for Speakers of other Languages), low income & economically disadvantaged students. - State Ed reports must be filed on each student to report progress.
392	Regional Bilingual Education Resource Network - Mid-West Region	State	RBERN	\$1,042,946	\$1,111,506	<ul style="list-style-type: none"> - Develops and delivers professional development on instruction and assessment practices that support academic achievement for ELL's (English Language Learners). - Supports the design and enhancement of educational programs for ELL's. - Provides technical assistance and professional development on state and federal regulations policies regarding ELL's. - Offers increased access to resources and information for education of ELL's.
492	Perkins Grant	Federal	Career & Technical Education	\$169,577	\$324,692	- Perkins IV funds are to be used for CTE program improvement, targeting areas identified in the Comprehensive Local Needs Assessment conducted last school year.
806	ESL Community Impact Grant	ESL	Center for Workforce Development	\$47,757	\$53,731	- Removing Barriers to Post-Secondary Success - includes funding for student support services and emergency funding for students with financial challenges.
806	Pfrenge Machining Grant	Rochester Area Community Foundation	Center for Workforce Development	\$4,000	\$29,000	- To support the development and implementation of an Adult Machining Program.
809	Learning Unlimited Grant	Monroe #1 BOCES	Exceptional Children	Spring \$15,000	Fall \$15,000.00	- Provides individuals over the age of 18 who are still living at home with the opportunity to work on independent living skills such as; cooking, cleaning, shopping, and recreational activities.
820	School Library Systems	State	Communications & Technology Services	\$148,174	\$175,091	<ul style="list-style-type: none"> - Fosters resource sharing among academic, public and school libraries to support school librarians and school library programs. - Provides services in support of K-12 education and student achievement through quality library resources, information, and programs in accordance with NYSED approved 5 Year Plan of Service.
830	Summer Advanced Manufacturing Experience	Monroe County Industrial Development Corporation	Career & Technical Education	\$20,000	\$20,000	<ul style="list-style-type: none"> - To train and prepare the workforce in this region to work in the precision machining field due to a strong upturn in business. - Students are provided with training in machine safety, print reading, machining processes, company visits, and 21st century skills.

2022-2023 GRANTS

COSER	GRANT TITLE	Funding Source	DEPARTMENT	21/22 AMOUNT	22/23 AMOUNT	PURPOSE
837	NYS Regional Adult Education Network (RAEN)	State	Curriculum, Instruction & Professional Development	10/1/21-9/30/22 \$181,083	10/1/22-9/30/23 \$181,206	<ul style="list-style-type: none"> - In partnership with the New York State Education Department (NYSED) Office of Adult Career and Continuing Education Services-Adult Education Program and Policy (ACCES-AEPP), the Finger Lakes chapter of RAEN will deliver quality, research-based professional development and training, and effective communication links to State and federally-funded agencies providing adult literacy services. - The mission is to provide staff development resources to improve the skills of adult education practitioners to improve the quality of the adult education and family literacy programs funded by ACCES-AEPP. - The Finger Lakes chapter of RAEN (FL-RAEN) serves the counties of Monroe, Wayne, Seneca, Genesee, Ontario, Yates, Livingston, and Wyoming.
851	WIOA- Prog Area 1 - ABE and Literacy	Federal/State	Center for Workforce Development	\$0	\$483,703	<ul style="list-style-type: none"> - To provide basic education and literacy services to adult students.
852	WIOA- Title 2 - ESOL/CIVICS	Federal/State	Center for Workforce Development	\$118,839	\$207,659	<ul style="list-style-type: none"> - To provide career exploration and civics assessment services for adult ELL students.
864	Career Ventures Through SYEP	Rochester Works	Career & Technical Education	\$89,100	\$87,448	<ul style="list-style-type: none"> - Serves eligible youths between the ages of 14-15 years old. - Allows exposure to various career areas. - Provides hands on experience in various areas including a personal portfolio with tools for planning future career preparation.
880	New York State Center for School Health	Federal/State	School Health Services Year (Exceptional Children)	Year 2 - 2/1/22-1/31/23 \$625,479	Year 3 - 2/1/23 - 1/31/24 \$653,890	<ul style="list-style-type: none"> - Funded by the NYSED to increase the capability of NYS health personnel in the provision of quality health care and school personnel coordinating and/or delivering health education in the provision of evidence-based health education instruction and programs, inclusive of HIV/AIDS prevention. - Center staff provides school nursing and health education leadership and direction to assist schools, communities, and professional organizations to collaborate, build, maintain and sustain results-driven partnerships to improve the health of students through our website, email subscription service, phone and email support and on-site and on-line professional education offerings.
891	Workforce Investment Opportunity Act (WIOA)	Rochester Works	Center for Workforce Development	\$120,000	\$120,000	<ul style="list-style-type: none"> - Program provides mentoring, case management and supportive services to out-of-school youth (age 16-24) and to build individual relationships with youth and meet the specific needs of each student as well as develop their own individual strengths and weaknesses. - Mentors work with students to develop self-advocacy skills, literacy skills, career exploration and job readiness skills and interview skills to support student transition. - Students are rewarded for educational attainment, job placement and retention in employment. - Mentors will provide referrals for mental health and drug placement, if necessary.

7. Board Presentation(s): Preschool Program and Budget Update, Barbara Martorana and Gary Manuse



Monroe 2-Orleans BOCES

Preschool

November 16, 2022

Philosophy

- **Play based**
- **Language enriched classrooms**
- **Multi-disciplinary team**
- **Integrated**
- **UPK curriculum**



Integrated

- **Five Classrooms**
Gates Neil Armstrong
Greece Autumn Lane (2)
Hilton Village
Spencerport Terry Taylor
- **Approximately 75% of students with disabilities are educated in their home school district**
- **60 students with disabilities**
- **60 general education students**



8:1+3 Self-Contained

- **Two classrooms Greece English Village**
- **One classroom at Exceptional Children Learning Center**
- **Language enriched environment**
- **Classroom model fosters independence**
- **Classroom highlighted in The Center for AAC and Autism newsletter**



Preschool Budget

Fund Balance June 2021:	-\$515,296
2021/22 Deficit:	-\$463,714
Fund Balance June 2022:	-\$979,010
Estimated 2022/23 Deficit:	-\$297,002
Recoveries from 2015/16 & 2016/17 Waivers:	\$300,552
Estimated Fund Balance June 2023:	-\$975,460
Estimated Future Recoveries:	\$926,698
Estimated Adjusted Fund Balance:	-\$48,762
2022/23 Budget:	\$4,158,591

Thank you for helping us grow



8. Old Business

1. Discuss recent Albany Times Union articles

9. New Business

1. Resolution to Approve Inter-Municipal Cooperation Agreement

INTER-MUNICIPAL COOPERATION AGREEMENT

The parties to this AGREEMENT are the Monroe 2-Orleans BOCES (hereinafter referred to as “BOCES”) with its principal business address at 3599 Big Ridge Road, Spencerport, NY 14559, and the Hamlin Morton Walker Fire District (hereinafter referred to as “District”), with its principal business address at 1521 Lake Road, Hamlin, NY 14464,

RECITALS

- A. Education Law section 1950(4)(e) provides that BOCES, as a duly constituted Board of Cooperative Educational Services, has the power and duty to employ personnel such as Labor Relations Specialists to carry out its program, upon the recommendation of the District Superintendent.
- B. The District is established as a fire district under the New York State Law; the Education Law authorizes the board to employ employees to assist it in carrying out its duties under the Law.
- C. New York State General Municipal Law, Article 5-G authorizes BOCES and the District each to enter into an inter-municipal cooperation agreement (“ICA”) to carry out any function or responsibility each has authority to undertake alone.
- D. BOCES and the District have undertaken a reasonable review of the cost of separately employing one or more Labor Relations Specialist and have determined that obtaining such services by jointly hiring one or more Labor Relations Specialist will afford best value to each organization.

COVENANTS

NOW, THEREFORE, in consideration of the mutual promises contained in this Agreement, and other good and valuable consideration, receipt of which is acknowledged by both parties, it is agreed as follows:

- 1. **TERM:**
The term of this AGREEMENT shall begin on October 25, 2022, and shall extend through and including June 30, 2023.
- 2. **EMPLOYMENT OF A LABOR RELATIONS SPECIALIST:**
BOCES employ three attorneys duly licensed to practice law in the State of New York as Labor Relations Specialists whose services are available to the District upon the terms.
- 3. **EQUIPMENT AND OTHER RESOURCES:**
BOCES shall be responsible for providing the office space, office and support staff, equipment, supplies, and any other professional resources necessary to provide professional services to the District.
- 4. **REIMBURSEMENT AND PROVISION OF SERVICES:**
The parties agree that the attorneys shall be considered to be employed by BOCES for purposes of payroll administration, pension service reporting and all other benefits.

For its participation and utilization of services provided by the BOCES, the District agrees to reimburse the BOCES in the total amount of \$125 per hour, plus mileage, for the indicated year.

Payment, including reimbursement shall be made by the District to the BOCES once the District receives an invoice net terms 30 days.

5. **CONFIDENTIAL RELATIONSHIP:**

Each BOCES employee shall act to maintain client confidences in accordance with the New York State Code of Professional Responsibility and General Municipal Law.

6. **CONFLICT OF INTEREST:**

If circumstances arise that constitute a conflict of interest between BOCES and the District, BOCES shall not represent either BOCES and/or the District(s).

7. **NON-ASSIGNMENT:**

This AGREEMENT may not be assigned by either PARTY, or its right, title or interest therein assigned, transferred, conveyed or otherwise disposed of without the previous consent, in writing, of the other PARTY and any attempts to assign the contract without such written consent will be null and void.

8. **TERMINATIONS:**

Both PARTIES reserve the right to terminate this AGREEMENT upon providing sixty (60) days written notice to the other PARTY.

9. **NOTICES:**

Any notices or other communications that must be given in connection with this AGREEMENT shall be in writing and shall be deemed to have validly made or given when delivered personally or when received if properly deposited with the United States Postal Services, postage prepaid certified or registered mail return receipt requested or with a nationally recognized overnight courier service to the address set forth below:

(a) If to District:

Board of Fire Commissioners
Hamlin Morton Walker Fire District
1521 Lake Road
Hamlin, NY 14464
Atty; Gregory Speer, Chairman and commissioner, 585- 314-2207

(b) If to BOCES:

District Clerk
Monroe 2-Orleans BOCES
3599 Big Ridge Road
Spencerport, NY 14559

10. **HEADINGS:**

Headings of titles of sections are for convenience of reference only and do not constitute a part of this AGREEMENT.

11. **FULL AGREEMENT:**

This AGREEMENT constitutes the full agreement between the parties. This Agreement may not be amended or modified by either party except by a written agreement signed by both parties.

IN WITNESS WHEREOF, the parties have executed this AGREEMENT on the ____ day of _____, 20____.

Gregory W. Spalen
Chairman Board of Fire Commissioners
Hamlin Morton Walker Fire District

10/27/22
Date

CERTIFICATION BY SCHOOL DISTRICT BOARD CLERK

I, _____, Clerk of the Board for the _____ Monroe 2-Orleans BOCES, do certify that this AGREEMENT for certain staff attorney functions between the BOCES and the Hamlin Morton Walker Fire District was duly approved by a majority vote of the voting strength of the Board on _____.

Signature of BOCES Board Clerk

Date

BOCES District Superintendent

Date

CERTIFICATION BY HAMLIN MORTON WALKER FIRE DISTRICT

I, *William Rickman*, Secretary of the Board for Fire Commissioners of the Hamlin Morton Walker Fire District, do certify that an AGREEMENT for certain staff attorney functions between the BOCES and the Fire District was duly approved by a majority vote of the voting strength of the Board on October 27, 2022.

William Rickman
Secretary Hamlin Morton Walker Fire District

10/27/22
Date

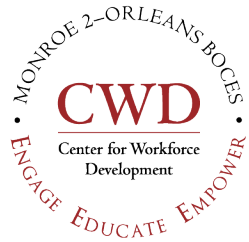
9. New Business

2. Resolution to Approve Center for Workforce Development Job Training Programs – Introduction to Healthcare and Workplace Health and Safety



Monroe 2–Orleans
Board of Cooperative Educational Services

Jo Anne L. Antonacci, District Superintendent



November 2, 2022

TO: Monroe 2-Orleans BOCES Board members
RE: CWD Career & Technical Training Program Approval

Dear members of the Board:

The New York State Education Department (NYSED) provides reimbursement funding through for all documented contact hours for adult students enrolled in high-school equivalency or English for Speakers of Other Languages (ESOL) classes, through a program called Employment Preparation Education (EPE). Additionally, our newly acquired WIOA grant funding enables us to provide integrated academic support within our Career & Technical training courses. Approval of either program is predicated on either the existence of an equivalent secondary Career & Technical Education program offered within the same BOCES (e.g. Dental Assisting or Nurse Assisting) or, where there is no secondary equivalency, local board approval (e.g. Medical Office Assisting or Commercial Driver’s License – Class B). Approval of these programs will expand our ability to prepare students for the workforce, meet WIOA enrollment requirements, and increase EPE revenue. As the Board is the local authority for CWD programs, I am requesting the Board to approve the following adult Career & Technical Education training programs, which are new in the 2022-23 school year:

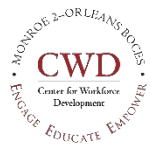
- Workplace Health and Safety
- Introduction to Healthcare

Included with this letter is course information for these Career & Technical Education training programs.

Thank you in advance for considering this request.

Sincerely,

Shawna Gareau-Kurtz
Director - CWD



<u>Course Title:</u>	Workplace Health and Safety
<u>Program Length:</u>	18 hours, 3 weeks, 6 hours per week
<u>Admission Requirements:</u>	Completion of literacy intake and entrance exam, TABE or Best Plus/Literacy
<u>Expectations:</u>	It is expected that all adult learners will come to class prepared to learn using individual learning styles, and that they will be prepared to develop individual study habits.

Workplace Health and Safety:

The Workplace Health and Safety program aligns with the mission and vision statements of the Monroe 2-Orleans BOCES, Center for Workforce Development found at the CWD website at <http://www.monroe2boces.org/cwd>. The mission of the Workplace Health and Safety program is to provide an atmosphere of learning with all the necessary resources to help adult learners achieve employment and educational goals. Part of the mission is to provide skills that open doors of employability or advancement with educational goals.

Delivery Formats/Course Description:

This course is taught through a variety of means to accommodate the learning styles of adult learners. Interactive teaching styles, class discussion, online resources, and flash cards are some of the different methods utilized to help the adult learner adapt to the style through which they learn best.

Course Objectives:

This program offers skills specific to employer and educational needs to assist students in enhancing their resume, open doors of employment, and advanced educational goals.

Defined Content:

- First Aid, AED, CPR and/or OSHA 10
- Hazard Communications
- Stress Management
- Sexual Harassment
- Principles of Health and Safety
- Professionalism
- Resume

Assessment of Adult Learner Achievement:

The following are the appropriate delivery formats, learning outcomes, activities, and level of skills and/or proficiency required for successful completion:

- Achieve successful First Aid, AED, CPR skills, 2-year certification
- Achieve successful OSHA 10 certification
- Identify and implement effective customer service techniques
- Identify stress and implement stress management techniques
- Understand principles of health and safety
- Understand workplace sexual harassment and computer security requirements
- Understand CTE, ACED offerings including program overview and classroom tours
- Introduction to resumes and interviews

Industries Related to Defined Content

- Health
- Business
- Skilled Trades
- Customer Service

For further information, visit:

- U.S. Department of Labor Bureau of Labor Statistics *Occupational Outlook Handbook* <https://www.bls.gov/ooh/>
- www.onetonline.org

Class Times: 9:00 am – 10:30 am or 10:30am – 12:00pm, Monday - Thursday

Instructional Materials:

All instruction is effectively organized as evidenced by an agenda, syllabus, lesson plans, competency tests.

Classroom Copies

Equipment: Headphones, Handouts/Worksheets, Magazines/Newspapers,

Classroom Media/Software: Computer with Windows, Microsoft Office Suite, Internet, Online Typing Program

Instructor: Linda Rabjohn

Attendance: Students are expected to follow the attendance requirements of their literacy program (80% attendance is required.)

Grade Standards: Students grades are reflected in successful completion of industry recognized credentials.

Special Accommodations:

If an adult learner has a special physical need or limitation, the student should speak with his or her instructor immediately to determine if special accommodations are necessary and/or appropriate.

Classroom Etiquette:

- ***Pagers and cell phones must be turned off during class.*** If there are special circumstances requiring the use of either a cell phone or pager, please discuss this with the instructor prior to the class.
- Professional courtesy is expected during class.
- Unprofessional behavior is not accepted and may result in dismissal from the course.
- Adult learners must reference and comply with the code of conduct in the Adult Literacy Handbook and Code of Conduct.

Turning in Assignments:

All assignments should be clearly labeled with the adult learner's name and the assignment identification or exercise number and placed in the appropriate designated area or emailed to the appropriate email address. All assignments are to be turned in on the due date. Adult learners may be allowed to make up any late work at the instructor's discretion.

Industry-related Presentation:

This presentation includes public speaking and writing skills and is a healthy and safety-related topic of a future personal educational/employment interest to the student. Each adult learner will have five minutes to present to the class.

9. New Business

3. Resolution to Accept Donation \$5,000 from the Donald F. and Maxine B. Davison Foundation

GIFTS AND DONATIONS

Donor Information:

Company or Individual Name: Donald F. and Maxine B. Davison Foundation If Company, Contact Person:
Michael A. Baum-Trustee and Patrick R. George

Address: 471 Reed Road Churchville, NY 14428-9333

Phone Number:

E-Mail: davisonfoundation@outlook.com

Description of item(s) to be donated; if additional space is need, please add additional page and check here:
\$5000 scholarship check to be awarded in 2022-2023 school year - to be used for two (2)
scholarships to not be greater than \$2500 per student (check #881)

Is Item(s) in Working Condition: N/A

If not, please explain:

When can BOCES 2 Staff view the item:

Your signature indicates your offer to donate the above item(s). Only the Board may accept gifts of either money or merchandise. Any gifts or grants donated and accepted will be by official action through Board resolution. The Board will not accept gifts that place encumbrances on future boards or result in unreasonable additional or hidden costs. The Board will not accept a gift which constitutes a conflict of interest and/or gives the appearance of impropriety. All gifts, grants, and/or bequests shall become the sole property of the BOCES. The District Superintendent or designee will acknowledge, in writing, the receipt of the gift or donation on behalf of the Board, but does not assign a value for tax purposes.

Signature of Donor: _____

Date: _____

To Be Completed By BOCES 2 Staff:

Staff Member Name: Jill Slavny Dept: CTE Phone Ext: x2470

Name of Staff Member to be notified upon Board Approval: Jill Slavny Supervisor Name and
Review: _____

Proposed Use of Donated Item:

2023 Donald and Maxine Davison Foundation scholarships for two students

How will the Item Reduce Costs or Benefit the Program:

Board Date: _____


Cabinet Administrator Signature

11/7/2022

Date

11/9/22


District Superintendent

11/9/2022

Date

Board Action: Reject

TRUSTEES:

Michael A. Baum
Timothy L. Baum
Patrick R. George
Todd D. Green



November 4th, 2022

Monroe 2-Orleans BOCES
Jill Slavny
3599 Big Ridge Road
Spencerport, NY 14559

Re: Gift for Scholarship

Dear Jill,

On behalf of the trustees of The Donald F. and Maxine B. Davison Foundation I am pleased to enclose a check payable to Monroe 2-Orleans BOCES in the amount of \$5,000 to be used for scholarships.

Importantly, a scholarship to a student should not be greater than \$2,500.

The ideal scholarship recipient is a student in the communications, engineering or nursing fields who has demonstrated a strong will/desire to work hard to achieve his/her academic goals.

The Foundation would be most appreciative in receiving a written confirmation of your receipt of this gift, at the address provided below. Please make a note of the mailing and email addresses for your records as well.

It is not the intention of the Trustees that these moneys be used to create a permanent fund.

Deposit check within 30 days of receipt.

With kind regards,



Michael A. Baum
Trustee

Enclosure: Check #881

10. Personnel and Staffing

1. Resolution to Approve Personnel and Staffing Agenda

11. Bids/Lease Purchases

1. Resolution to Accept Cooperative Electrical Repair, Maintenance and Installation Service Bid
2. Resolution to Accept Cooperative Plumbing Repair, Maintenance and Installation Service Bid
3. Resolution to Accept Cooperative HVAC Repair, Maintenance and Installation Service Bid
4. Resolution to Accept Cooperative Food Service Equipment Repair, Maintenance and Installation Service Bid
5. Resolution to Accept Cooperative Electric Supply Bid
6. Resolution to Accept Kendall CSD Lease Purchase of Toshiba Copier Equipment
7. Resolution to Accept Pallet Jack and Forklifts Bid

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
Second Supervisory District of Monroe and Orleans Counties
3599 Big Ridge Road, Spencerport, NY 14559

BID RECOMMENDATION

COOPERATIVE ELECTRICAL REPAIR,
MAINTENANCE AND INSTALLATION SERVICE

Bid #RFB-2036-22 was opened on November 3, 2022, at 2:00 p.m. My recommendation for the award of this contract is as follows:

Rath Electric, Inc. \$29,978.25

Bids obtained: 9

Bids received: 1

Bid Analysis

The bid for Cooperative Electrical Repair, Maintenance and Installation Service has been recommended for award to the lowest responsive and responsible bidder that met all required specifications. The bid for Cooperative Electrical Repair, Maintenance and Installation Service will be used for overflow work by the Operation and Maintenance Department.

Funds to be provided from the 2022-2023 & 2023-2024 O & M budget.

November 4, 2022
Date



Director of Procurement

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
Second Supervisory District of Monroe and Orleans Counties
3599 Big Ridge Road, Spencerport, NY 14559

BID RECOMMENDATION

COOPERATIVE PLUMBING REPAIR,
MAINTENANCE AND INSTALLATION SERVICE

Bid #RFB-2037-22 was opened on November 3, 2022, at 2:00 p.m. My recommendation for the award of this contract is as follows:

LMC Industrial Contractor Inc. \$32,345.00

Bids obtained: 8 Bids received: 2

Bid Analysis

The bid for Cooperative Plumbing Repair, Maintenance and Installation Service has been recommended for award to the lowest responsive and responsible bidder that met all required specifications. The bid for Cooperative Plumbing Repair, Maintenance and Installation Service will be used for overflow work by the Operation and Maintenance Department.

Funds to be provided from the 2022-2023 & 2023-2024 O & M budget.

November 4, 2022

Date

Wendy Vergamini

Director of Procurement

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
Second Supervisory District of Monroe and Orleans Counties
3599 Big Ridge Road, Spencerport, NY 14559

BID RECOMMENDATION

COOPERATIVE HVAC REPAIR,
MAINTENANCE AND INSTALLATION SERVICE

Bid #RFB-2035-22 was opened on November 3, 2022, at 2:00 p.m. My recommendation for the award of this contract is as follows:

My recommendation for the award of this contract is as follows:

Wolf Mechanical Service \$28,420.00

Bids obtained: 15

Bids received: 5

Bid Analysis

The bid for Cooperative HVAC Repair, Maintenance and Installation Service has been recommended for award to the lowest responsive and responsible bidder that met all required specifications. The bid for Cooperative HVAC Repair, Maintenance and Installation Service will be used for overflow work by the Operation and Maintenance Department.

Funds to be provided from the 2022-2023 & 2023-2024 O & M budget

November 7, 2022

Date

Wendy Vergamini

Director of Procurement

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
Second Supervisory District of Monroe and Orleans Counties
3599 Big Ridge Road, Spencerport, NY 14559

BID RECOMMENDATION

COOPERATIVE FOOD SERVICE EQUIPMENT REPAIR,
MAINTENANCE AND INSTALLATION SERVICE

Bid #RFB-2034-22 was opened on November 3, 2022, at 2:00 p.m. My recommendation for the award of this contract is as follows:

My recommendation for the award of this contract is as follows:

Wolf Mechanical Services, LLC \$12,580.00
(refrigerated)

Monroe Piping and Sheet Metal \$14,440.00
(non-refrigerated)

Bids obtained: 11

Bids received: 3

Bid Analysis

The bid for Cooperative Food Service Equipment Repair, Maintenance and Installation Service has been recommended for award to the lowest responsive and responsible bidders that met all required specifications. The bid for Cooperative Food Service Equipment Repair, Maintenance and Installation Service will be used for repair, maintenance and installation of the CTE food service equipment.

Funds to be provided from the 2022-2023 & 2023-2024 CTE Budget.

November 8, 2022

Date

Wendy Vergamini

Purchasing Agent

**BOARD OF COOPERATIVE EDUCATIONAL SERVICES
Second Supervisory District of Monroe and Orleans Counties
3599 Big Ridge Road, Spencerport, NY 14559**

BID RECOMMENDATION

COOPERATIVE ELECTRIC SUPPLY

Bid #RFB-2033-22 was opened on November 3, 2022, at 2:00 p.m. My recommendation for the award of this contract is as follows:

Energy Cooperative of America Actual Usage

Bids obtained: 12 Bids received: 2

Bid Analysis

Energy Cooperative of America submitted a bid meeting all specifications with the lowest adder to the variable supply cost. This method was chosen for its potential for the lowest prices and minimal risk of price escalation.

Funds to be provided from the 2022-2023 & 2023-2024 O & M budget.

November 4, 2022

Date

Wendy Vergamini

Director of Procurement

November 9, 2022

To: Dennis Laba
Board President

From: Wendy Vergamini *Wendy Vergamini*
Director of Procurement

Subject: Board Resolution

I am requesting Board action on a resolution to purchase copier equipment for the Kendall Central School District. The total installment purchase cost will be \$97,801.80 with sixty monthly payments. The Kendall CSD Board approved the purchase at a meeting held on November 9, 2022. The details of the proposed purchase have been provided with this letter.

Thank you.

SCHEDULE B

KENDALL CENTRAL SCHOOL DISTRICT

BOARD RESOLUTION

Date: November 9, 2022

WHEREAS, the Kendall Central School District (the "District") desires to secure for its use the equipment listed below (the "Equipment") through a Monroe 2-Orleans BOCES (the "BOCES 2" cooperative service; and

WHEREAS, BOCES 2 is willing to arrange for the installment purchase of the Equipment and to provide the Equipment to the District as part of a BOCES 2 cooperative service.

NOW, THEREFORE, be it resolved as follows:

1. The District is authorized to enter into an agreement with BOCES 2 (the "Installment Purchase Agreement") under the terms of which: BOCES 2 will purchase the Equipment; the District will be entitled to use the Equipment; and the District will be obligated to pay BOCES 2 for the use of the Equipment.

2. The District's superintendent is hereby authorized to approve the final form and terms of the Installment Purchase Agreement and to execute and deliver to BOCES 2, on behalf of the District, the Installment Purchase Agreement and such other agreements, documents, certificates and instruments as the superintendent determines are necessary to secure the use of the Equipment, to fulfill the District's obligations under the terms of the Installment Purchase Agreement, and to address the terms and intent of this resolution.

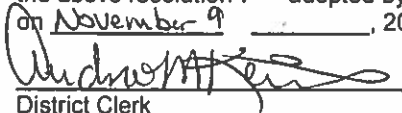
3. This resolution shall take effect when adopted.

Description of Equipment to be purchased:

Make	Model	Building
Toshiba	e-Studio 6518A	High School-Counseling Off
Toshiba	e-Studio 6518A	High School-Auditorium
Toshiba	e-Studio 4525AC	High School-Library
Toshiba	e-Studio 908	High School-Science Wing
Toshiba	e-Studio 5528A	Elem School-1st Flr Copy Rm
Toshiba	e-Studio 908	Elem School-2nd Flr Copy Rm
Toshiba	e-Studio 3528A	Elem School-Bldg/Grounds
Toshiba	e-Studio 6516ACT	Elem School-District Office
Toshiba	e-Studio 3528A	Elem School-PPS Office
Toshiba	e-Studio 3525AC	Transportation, Bus Garage

CERTIFICATION OF DISTRICT CLERK

I, Audra Keirn, District Clerk of the aforementioned School District, hereby certify that the above resolution was adopted by the required majority vote of the Board of Education at its meeting held on November 9, 2022, and have attached a copy of such resolution.


District Clerk

November 10, 2022
Date

SCHEDULE D
AUTHORIZING RESOLUTION
Equipment Lease-Purchase
For the benefit of Kendall Central School District

Board of Cooperative Educational Services
Second Supervisory District of Monroe County

Whereas, Board of Cooperative Educational Services, Second Supervisory District of Monroe County (“BOCES 2”), a body politic and corporate duly organized and existing as a political subdivision, municipal corporation or similar public entity of the State of New York, is authorized by the laws of the State of New York to purchase, acquire and lease personal property and to enter into contracts with respect thereto; and

Whereas, pursuant to New York State Education Regulations contained at 8 NYCRR Part 170.3(f), and in furtherance of BOCES 2’s mission and essential functions, BOCES 2 desires to purchase, acquire and lease certain equipment constituting personal property in connection BOCES’s ongoing service programs; to wit, the Lessor anticipates entering into a contract with Kendall Central School District (the “District”) relating to same; and

Whereas, in order to acquire such equipment, the BOCES 2 proposes to enter into with Toshiba (the “Lessor”), the form of which has been presented to the governing body of the BOCES 2 at this meeting; and

Whereas, the governing body of the BOCES 2 deems it for the benefit of the BOCES 2 and for the efficient and effective administration thereof to enter into the Agreement for the purchase, acquisition and leasing of the equipment therein described on the terms and conditions therein provided;

Now, Therefore, Be It And It Is Hereby Resolved;

Section 1. Approval of Documents. The form, terms and provisions of the Agreement and cross-contracts with the District (collectively, the “Agreements”) are hereby approved in substantially the form presented at this meeting, with such insertions, omissions and changes as shall be approved by counsel to BOCES 2 or other authorized representatives of BOCES 2 executing the same, the execution of such documents being conclusive evidence of such approval; and the BOCES 2 Board President is hereby authorized and directed to execute, and the BOCES 2 District Superintendent is hereby authorized and directed to attest and countersign the Agreements and any related exhibits attached thereto, and the BOCES 2 District Clerk is hereby authorized to affix the seal of BOCES 2 to such documents.

Section 2. Findings - Financial. The BOCES 2 Board finds and determines that it is in BOCES 2’s best financial interest to acquire the Equipment for the benefit of the District because:

- (i) it provides an opportunity to use the equipment without committing to the full costs of purchase; and
- (ii) after seeking competitive quotes, Lessor provides the most financially advantageous lease terms; and

Section 3. Findings - Ordinary Contingent Expense. The BOCES 2 Board finds and determines that the Equipment is necessary to maintain BOCES 2’s educational program, preserve property or assure the health and safety of students and staff and thus payments under the Agreements constitute ordinary contingent expenses.

Section 4. Other Actions Authorized. The officers and employees of BOCES 2 shall take all action necessary or reasonably required by the parties to the Agreements to carry out, give effect to and consummate the transactions contemplated thereby and to take all action necessary in conformity therewith, including, without limitation, the execution and delivery of any closing and other documents required to be delivered in connection with the Agreements.

Section 5. No General Liability. Nothing contained in this Resolution, the Agreements nor any other instrument shall be construed with respect to BOCES 2 as incurring a pecuniary liability or charge upon the general credit of BOCES 2 or against its taxing power, nor shall the breach of any agreement contained in this Resolution, the Agreements or any other instrument or document executed in connection therewith impose any pecuniary liability upon BOCES 2 or any charge upon its general credit or against its taxing power, except to the extent that the Rental Payments payable under the Agreements are special limited obligations of BOCES 2 as provided in the Agreements.

Section 6. Section 265(b)(3) Designation. BOCES 2 hereby designates the Agreements as a “qualified tax-exempt obligation” for the purposes and within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended. BOCES 2 further represents that BOCES 2 reasonably anticipates that BOCES 2 and other entities that BOCES 2 controls will not issue tax-exempt obligations (including the Agreement) that exceed the aggregate principal amount of \$10,000,000 during the calendar year in which the Agreement is executed and delivered.

Section 7. Severability. If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 8. Effective Date. This Resolution shall be effective immediately upon its approval and adoption.

Adopted and Approved by the governing body of BOCES 2 this 16th day of November 2022.

The undersigned further certifies that the above resolution has not been repealed or amended.

Signature: _____ Date: _____
District Clerk

DESCRIPTION OF EQUIPMENT:

Make	Model	Building
Toshiba	e-Studio 6518A	High School-Counseling Off
Toshiba	e-Studio 6518A	High School-Auditorium
Toshiba	e-Studio 4525AC	High School-Library
Toshiba	e-Studio 908	High School-Science Wing
Toshiba	e-Studio 5528A	Elem School-1st Flr Copy Rm
Toshiba	e-Studio 908	Elem School-2nd Flr Copy Rm
Toshiba	e-Studio 3528A	Elem School-Bldg/Grounds
Toshiba	e-Studio 6516ACT	Elem School-District Office
Toshiba	e-Studio 3528A	Elem School-PPS Office
Toshiba	e-Studio 3525AC	Transportation, Bus Garage

Cost of the Equipment: \$97,801.80
Finance Cost: \$0
Total Cost: \$97,801.80

DISTRICT INSTALLMENT PAYMENT SCHEDULE

<u>Payment</u>	<u>Amount</u>
FY 22/23	\$ 9,780.18 (billed monthly prorated)
FY 23/24	\$ 19,560.36 (billed monthly)
FY 24/25	\$ 19,560.36 (billed monthly)
FY 25/26	\$ 19,560.36 (billed monthly)
FY 26/27	\$ 19,560.36 (billed monthly)
FY 27/28	\$ 9,780.18 (billed monthly prorated)

Kendall Central School District

High School, Counseling Center

16887 Roosevelt Hwy, Kendall, NY 14476

Eastern Suffolk BOCES Bid 2020-044-0502

Suppling Vendor: TOSHIBA BUSINESS SOLUTIONS

Equipment Description	Part #	60 Month DPP
Toshiba e-Studio 6518A	e-STUDIO6518A	\$85.32
Console Finisher	MJ1111B	\$14.69
Hole Punch	MJ6106N	\$4.06
Fax	GD1370N	\$4.84
Card Reader	T4DT-FB4BTH-PI	\$3.14
Card Reader Holder	GR1320	\$0.95
Total		\$113.00

Per impression charge (Black & White) (Zero Allowance)	\$0.0040
Per impression charge (Color) (Zero Allowance)	n/a
Average Monthly Volume (Black & White)	5,076
Average Monthly Volume (Color)	n/a

REPLACEMENT/REMOVAL EQUIPMENT INFORMATION - Must be completed upon order submittal

Is this new system replacing a unit that is currently in place?	Yes
Name of manufacturer of unit being removed	Xerox
Model number of unit being removed	AltaLink B8075
Serial number of unit being removed	3AG882455

Cost per impression includes maintenance and supplies. Paper and staples are excluded.

Customer Training Included

Kendall Central School District

High School, Auditorium

16887 Roosevelt Hwy, Kendall, NY 14476

Eastern Suffolk BOCES Bid 2020-044-0502

Suppling Vendor: TOSHIBA BUSINESS SOLUTIONS

Equipment Description	Part #	60 Month DPP
Toshiba e-Studio 6518A	e-STUDIO6518A	\$85.32
Console Finisher	MJ1111B	\$14.69
Hole Punch	MJ6106N	\$4.06
Card Reader	T4DT-FB4BTH-PI	\$3.14
Card Reader Holder	GR1320	\$0.95
Total		\$108.16
Per impression charge (Black & White) (Zero Allowance)		\$0.0040
Per impression charge (Color) (Zero Allowance)		n/a
Average Monthly Volume (Black & White)		31,828
Average Monthly Volume (Color)		n/a
REPLACEMENT/REMOVAL EQUIPMENT INFORMATION - Must be completed upon order submittal		
Is this new system replacing a unit that is currently in place?		Yes
Name of manufacturer of unit being removed		Xerox
Model number of unit being removed		AltaLink B8075
Serial number of unit being removed		3AG884829

Cost per impression includes maintenance and supplies. Paper and staples are excluded.

Customer Training Included

Kendall Central School District

High School Library

16887 Roosevelt Hwy, Kendall, NY 14476

Eastern Suffolk BOCES Bid 2020-044-0502

Suppling Vendor: TOSHIBA BUSINESS SOLUTIONS

Equipment Description	Part #	60 Month DPP
Toshiba e-Studio 4525AC	e-Studio 4525AC	\$95.38
Reversing Automatic Document Feeder	MR3033	\$4.87
Inner Finisher	MJ1048	\$10.06
Large Capacity Cassette	KD1073LT	\$7.03
Card Reader	T4DT-FB4BTH-PI	\$3.14
Card Reader Holder	GR1320	\$0.95
Total		\$121.43
Per impression charge (Black & White) (Zero Allowance)		\$0.0052
Per impression charge (Color) (Zero Allowance)		\$0.0460
Average Monthly Volume (Black & White)		6,615
Average Monthly Volume (Color)		4,070
REPLACEMENT/REMOVAL EQUIPMENT INFORMATION - Must be completed upon order submittal		
Is this new system replacing a unit that is currently in place?	Yes	
Name of manufacturer of unit being removed	Xerox	
Model number of unit being removed	AltaLink C8035	
Serial number of unit being removed	3TX389001	

Cost per impression includes maintenance and supplies. Paper and staples are excluded.

Customer Training Included

Kendall Central School District

High School, Science Wing

16887 Roosevelt Hwy, Kendall, NY 14476

Eastern Suffolk BOCES Bid 2020-044-0502

Suppling Vendor: TOSHIBA BUSINESS SOLUTIONS

Equipment Description	Part #	60 Month DPP
Toshiba e-Studio 908	e-STUDIO 908	\$245.42
Bypass Tray For Main Unit	MX-MFX1	\$7.90
100-Sheet Staple/Saddle-Stitch Finisher	MX-FN22	\$119.94
A4 (1-Tray) Large Capacity Cassette	MX-LC12	\$15.88
Curl Correction Kit	MX-RB18	\$14.04
Punch Unit	MX-PN13B	\$13.90
Card Reader	T4DT-FB4BTH-PI	\$3.14
Card Reader Holder	GR1320	\$0.95

Total		\$421.17
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Per impression charge (Black & White) (Zero Allowance)	\$0.0027
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Per impression charge (Color) (Zero Allowance)	N/A
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Average Monthly Volume	78,372
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REPLACEMENT/REMOVAL EQUIPMENT INFORMATION - Must be completed upon order submittal

Is this new system replacing a unit that is currently in place?	Yes
Name of manufacturer of unit being removed	Xerox
Model number of unit being removed	D95
Serial number of unit being removed	BG2319283N

Main Unit Requires 208-240 V 60Hz Outlet

Cost per impression includes maintenance and supplies. Paper and staples are excluded.

Customer Training Included

Kendall Central School District

Elementary School, 1st Fl. Copy Room

1932 Kendall Rd, Kendall, NY 14476

Eastern Suffolk BOCES Bid 2020-044-0502

Suppling Vendor: TOSHIBA BUSINESS SOLUTIONS

Equipment Description	Part #	60 Month DPP
Toshiba e-Studio 5528A	e-STUDIO5528A	\$65.19
Reversing Automatic Document Feeder	MR3033	\$4.87
Large Capacity Cassette	KD1073LT	\$7.03
Console Finisher	MJ1113	\$12.88
Finisher Bridge Kit	KN5005	\$1.73
Hole Punch	MJ6107N	\$3.92
Card Reader	T4DT-FB4BTH-PI	\$3.14
Card Reader Holder	GR1320	\$0.95
Total		\$99.71

Per impression charge (Black & White) (Zero Allowance)	\$0.0049
Per impression charge (Color) (Zero Allowance)	n/a
Average Monthly Volume (Black & White)	15,348
Average Monthly Volume (Color)	n/a

REPLACEMENT/REMOVAL EQUIPMENT INFORMATION - Must be completed upon order submittal

Is this new system replacing a unit that is currently in place?	Yes
Name of manufacturer of unit being removed	Xerox
Model number of unit being removed	AltaLink B8075
Serial number of unit being removed	3AG885754

Cost per impression includes maintenance and supplies. Paper and staples are excluded.

Customer Training Included

Kendall Central School District

Elementary School, 2nd Floor Copy Room

1932 Kendall Rd, Kendall, NY 14476

Eastern Suffolk BOCES Bid 2020-044-0502

Suppling Vendor: TOSHIBA BUSINESS SOLUTIONS

Equipment Description	Part #	60 Month DPP
Toshiba e-Studio 908	e-STUDIO 908	245.42
Bypass Tray For Main Unit	MX-MFX1	19.72
Console Finisher	MX-FN24	43.58
A4 (1-Tray) Large Capacity Cassette	MX-LC12	15.88
Punch Unit	MX-PNX4B	8.71
Relay Unit	MX-RB16	11.39
Card Reader	T4DT-FB4BTH-PI	\$3.14
Card Reader Holder	GR1320	\$0.95
Total		\$348.79

Per impression charge (Black & White) (Zero Allowance)

\$0.0027

Per impression charge (Color) (Zero Allowance)

N/A

Average Monthly Volume

44,397

REPLACEMENT/REMOVAL EQUIPMENT INFORMATION - Must be completed upon order submittal

Is this new system replacing a unit that is currently in place?

Yes

Name of manufacturer of unit being removed

Xerox

Model number of unit being removed

D95

Serial number of unit being removed

BG2480665

Main Unit Requires 208-240 V 60Hz Outlet**A3 Large Capacity Cassette requires 120V 60Hz 15A Outlet**

Cost per impression includes maintenance and supplies. Paper and staples are excluded.

Customer Training Included

Kendall Central School District

Elementary School, Buildings & Grounds

1932 Kendall Rd, Kendall, NY 14476

Eastern Suffolk BOCES Bid 2020-044-0502

Suppling Vendor: TOSHIBA BUSINESS SOLUTIONS

Equipment Description	Part #	60 Month DPP
Toshiba e-Studio 3528A	e-STUDIO3528A	\$37.44
Reversing Automatic Document Feeder	MR3033	\$4.87
Stand	STAND5015	\$2.08
Card Reader	T4DT-FB4BTH-PI	\$3.14
Card Reader Holder	GR1320	\$0.95
Total		\$48.48
Per impression charge (Black & White) (Zero Allowance)		\$0.0060
Per impression charge (Color) (Zero Allowance)		n/a
Average Monthly Volume (Black & White)		478
Average Monthly Volume (Color)		n/a
REPLACEMENT/REMOVAL EQUIPMENT INFORMATION - Must be completed upon order submittal		
Is this new system replacing a unit that is currently in place?	Yes	
Name of manufacturer of unit being removed	Xerox	
Model number of unit being removed	Workcentre 5335	
Serial number of unit being removed	AE9891859	

Cost per impression includes maintenance and supplies. Paper and staples are excluded.

Customer Training Included

Kendall Central School District

Elementary School, District Office

1932 Kendall Rd, Kendall, NY 14476

Eastern Suffolk BOCES Bid 2020-044-0502

Suppling Vendor: TOSHIBA BUSINESS SOLUTIONS

Equipment Description	Part #	60 Month DPP
Toshiba e-Studio 6516ACT	e-STUDIO6516ACT	\$147.11
Console Finisher	MJ1111B	\$14.69
Hole Punch	MJ6106N	\$4.06
Fax	GD1370N	\$4.84
Card Reader	T4DT-FB4BTH-PI	\$3.14
Card Reader Holder	GR1320	\$0.95
Total		\$174.79
Per impression charge (Black & White) (Zero Allowance)		\$0.0042
Per impression charge (Color) (Zero Allowance)		\$0.0435
Average Monthly Volume (Black & White)		5,587
Average Monthly Volume (Color)		2,000
REPLACEMENT/REMOVAL EQUIPMENT INFORMATION - Must be completed upon order submittal		
Is this new system replacing a unit that is currently in place?		Yes
Name of manufacturer of unit being removed		Xerox
Model number of unit being removed		WC5890
Serial number of unit being removed		EX9663245

Cost per impression includes maintenance and supplies. Paper and staples are excluded.

Customer Training Included

Kendall Central School District

Elementary School, PPS

1932 Kendall Rd, Kendall, NY 14476

Eastern Suffolk BOCES Bid 2020-044-0502

Suppling Vendor: TOSHIBA BUSINESS SOLUTIONS

Equipment Description	Part #	60 Month DPP
Toshiba e-Studio 3528A	e-STUDIO3528A	\$37.44
300-Sheet DSDF	MR4010	\$12.28
550-Sheet Paper Feed Pedestal	KD1072	\$4.95
550-Sheet Drawer	MY1052	\$2.68
Console Finisher	MJ1113	\$12.88
Bridge Kit	KN5005	\$1.73
Hole Punch	MJ6107N	\$3.92
Fax	GD1370N	\$4.84
Card Reader	T4DT-FB4BTH-PI	\$3.14
Card Reader Holder	GR1320	\$0.95
Total		\$84.81
Per impression charge (Black & White) (Zero Allowance)		\$0.0060
Per impression charge (Color) (Zero Allowance)		n/a
Average Monthly Volume (Black & White)		1,957
Average Monthly Volume (Color)		n/a
REPLACEMENT/REMOVAL EQUIPMENT INFORMATION - Must be completed upon order submittal		
Is this new system replacing a unit that is currently in place?	Yes	
Name of manufacturer of unit being removed	Xerox	
Model number of unit being removed	Workcentre 5740	
Serial number of unit being removed	XEK621078N	

Cost per impression includes maintenance and supplies. Paper and staples are excluded.

Customer Training Included

Kendall Central School District

Transportation, Bus Garage

1932 Kendall Rd, Kendall, NY 14476

Eastern Suffolk BOCES Bid 2020-044-0502

Suppling Vendor: TOSHIBA BUSINESS SOLUTIONS

Equipment Description	Part #	60 Month DPP
Toshiba e-Studio 3525AC	e-STUDIO3525AC	\$86.40
300-Sheet DSDF	MR4010	\$12.28
Stand	STAND5015	\$2.08
Fax	GD1370N	\$4.84
Card Reader	T4DT-FB4BTH-PI	\$3.14
Card Reader Holder	GR1320	\$0.95
Total		\$109.69
Per impression charge (Black & White) (Zero Allowance)		\$0.0056
Per impression charge (Color) (Zero Allowance)		\$0.0478
Average Monthly Volume (Black & White)		1,234
Average Monthly Volume (Color)		856
REPLACEMENT/REMOVAL EQUIPMENT INFORMATION - Must be completed upon order submittal		
Is this new system replacing a unit that is currently in place?		Yes-2
Name of manufacturer of unit being removed		Xerox, Toshiba
Model number of unit being removed		Workcentre 3655X, e-STUDIO 2555C
Serial number of unit being removed		C7X250119, SC7IC25443

Cost per impression includes maintenance and supplies. Paper and staples are excluded.

Customer Training Included

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
Second Supervisory District of Monroe and Orleans Counties
3599 Big Ridge Road, Spencerport, NY 14559

BID RECOMMENDATION

Pallet Jack and Forklifts

Bid #RFB-2039-22 was opened on October 26, 2022, at 2:00 p.m. My recommendation for the award of this bid is as follows:

Awarded Vendor: Octane Forklifts - \$78,106.00

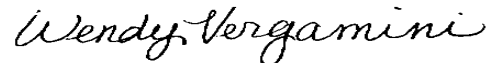
- Bids Obtained - 12
- Bids Received - 2

Bid Analysis

The bid for the Pallet Jack (1 each) and Forklift (2 each) has been recommended for award to the lowest responsive and responsible bidder that met all required bid specifications. This equipment will be used by the BOCES 4 Science Department.

Funds to be provided from the 2022-2023 budget.

November 8, 2022
Date



Director of Procurement

12. Executive Officer's Reports

1. Albany D.S. Report
2. Local Update

13. Committee Reports

1. Labor Relations Committee (J. Abbott, K. Dillon)
2. Legislative Committee (K. Dillon, C. Dawson)
3. Information Exchange Committee (C. Dawson, C. Phillips)

14. Upcoming Meetings/Calendar Events

November 11		Veterans' Day Holiday – BOCES Closed
November 16	Noon	MCSBA Labor Relations Committee – (DoubleTree)
	6:00 p.m.	Board Meeting (ESC, Board Room)
November 19	6:00 p.m.	Monroe 2-Orleans Educational Foundation Celebration (RCC)
November 24-25		Thanksgiving Holiday – BOCES Closed
November 30	Noon	MCSBA Legislative Committee Meeting (DoubleTree)
	5:45 p.m.	MCSBA Executive Committee Meeting (TBD)
December 1	3:30 – 5:30 pm	Celebrating You! Employee Recognition Event (ESC – PDC)
December 15	Noon	Board Officer Agenda Review (RCC)
December 21	4:30 p.m.	Board Meeting (ESC, Board Room)
	6:00 p.m.	Board/Cabinet team building

15. Other Items

16. Executive Session

17. Adjournment